



APPLICATION FORM

Return to: The Administration Manager
Scattergood and Johnson Ltd,
Lowfields Road,
Leeds, LS12 6ET
Tel: 0113 243 0203
Email: jobs@scatts.co.uk

STRICTLY CONFIDENTIAL

Please complete this application form in your own hand using block capitals throughout.
Where a choice is given, tick the appropriate response. If the question is not relevant put "N/A".

POSITION APPLIED FOR _____

PERSONAL

Title _____ Forenames _____ Surname _____

Address _____

Home Telephone _____

Mobile _____

Post Code _____ Work Telephone _____

(only if we may contact you there)

Gender Are you ? Male Female

Status Are you ? Single Married Co-Habiting

Do you hold a current driving licence? Yes No

National Insurance Number _____

Are you registered disabled? Yes No

If YES, registration number _____

Do you have any health problem which may affect this application?

Yes No

If YES, please describe _____



EDUCATION

Name of School / College / University	Examinations Passed	Grade	Date Obtained
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

PROFESSIONAL / TECHNICAL QUALIFICATIONS / MEMBERSHIPS

Name of Body / Institute	Qualifications	Grade	Date Obtained
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

TRAINING

Training Provider	Course Attended	Date of Course
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
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_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____



CURRENT/MOST RECENT EMPLOYMENT

Employer _____

Job Title _____

Dates from/to _____ Present Salary _____

Reason for leaving _____

PREVIOUS EMPLOYMENT - LIST MOST RECENT FIRST

Dates From / To	Employer	Position Held	Reason for Leaving
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

HM FORCES

Were you in the armed forces? Yes No

Dates from/to _____

Branch _____ Rank on leaving _____

INTERESTS

Please give brief details of pastimes, hobbies and sports.
